**Individual Research Travel Support Program**

**Tentative Budget Details**

Name of Grantee:

Email of Grantee:

Home country:

Dates of research visit:

Host Institution (name, city, country)

|  |
| --- |
| I. Total amount for the Research Visit in USD (between 1,500 – 2,500 EUR) |

The budget details should contain expenditures in EUR:

|  |  |  |  |
| --- | --- | --- | --- |
| Breakdown of expenditure of grant | Local currency (Please specify) (e.g.  *5,000 ZAR)* | Total  EUR | Invoice to be kept and sent to IMU Secretariat |
| 1. Travel cost (total) 2. Economic class airfare 3. (Public) transport to/from airport (rail or bus between the nearest city where the airport is located and the headquarters of the candidate or the city/town where the host institution is located, if necessary). |  |  | 1. YES, BOARDING TICKETS 2. YES |
| 1. Visa fee |  |  | YES |
| 1. Travel insurance charges |  |  | YES |
| 1. Accommodation |  |  | YES |

**Please note that no further costs can be covered from the grant. Please do not add any further**

**items to this report.**