EARCOME 7
General Guidelines for Full Papers

All full papers should use the prescribed template. The details are as follows:

1. Papers should be encoded in MS Word. The maximum word count is 3000 and should fit in no more than 12 pages.
2. The document size is B5. Margins are one inch on both sides.
3. Name your file as: TSG [No.]_[name]_full paper
4. The font is Times New Roman.
5. Font sizes are as follows:
    a. Paper Title: 16 and in bold
    b. Author's name, university, country: 12
    c. All other text: 10
    d. Headers and footers: 9
6. Text is single-spaced with an extra space between paragraphs.
7. Section headings are left justified and in bold.
8. First subheadings are left justified and italicized.
9. Second subheadings are left justified and underlined.
10. Third subheadings are left justified.
11. Body text is justified. Indentation of paragraphs begins on the second paragraph of each section or subsection.
12. Table format is a simple grid. Table numbers and titles are left justified, italicized and placed above the table.
13. Figures are to be enclosed in a box. Figure numbers and titles are centered, italicized and placed under the figure.
14. The footer in every page is just the conference title, "7th ICMI-East Asia Regional Conference on Mathematics Education". No other footers will be allowed. All footnotes should be written as endnotes.
15. The odd page header is the authors' last names. The even page header is the title of the paper.
16. Any acknowledgement is to be written after the references.
17. All indicated authors' information come after the acknowledgement.
18. **Do not include the abstract and the keywords. These should be submitted as a separate MS Word Document, B5, using the following format below. Name this file as: TSG [No.]_[name]_abstract.**

[**Title**]
[1st Author's name], [University name], [Country]
[2nd Author's name], [University name], [Country]

[Abstract Text, Times New Roman, 10 pt, single-spaced, word count is between 350 and 500]

Keywords: