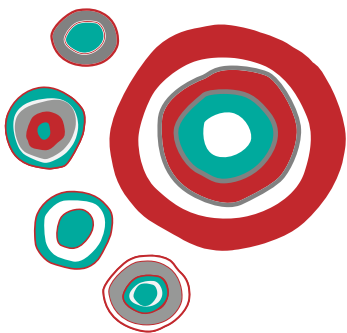


Sponsorship and Exhibition Prospectus



15th International Congress on Mathematical Education

7-14 July 2024 • ICC Sydney, Australia

Come and be counted icme15.org

Acknowledging Australia's First Nations people



The 15th International Congress on Mathematical Education will be held in Sydney on the traditional lands of the Gadigal people. The Gadigal are a clan of the Eora Nation, which was the name given to the coastal First Nations Australian peoples living around modern-day Sydney. 'Eora' means 'here' or 'from this place.'

The Eora Nation were saltwater people who lived on the rich resources of the harbour and rivers. There were over thirty clan groups among the Eora, and several languages were spoken including Darug and Dharawal.

Prior to the arrival of the British First Fleet in 1788, the ancestors of the Eora had lived in this region for over 60,000 years. Despite the destructive impact of first contact with the British, Eora culture survived. Many places around the harbour remained important hunting, fishing, and camping grounds for the Eora long after British settlement, and continue to be culturally significant today.

We acknowledge the Gadigal people of the Eora Nation as the Traditional Custodians of the Country that ICME-15 will be held upon. We recognise their continuing connection to the land and waters, and thank them for protecting this coastline and its ecosystems since time immemorial. We acknowledge that they never ceded sovereignty. We pay our respects to Elders past, present, and emerging, and extend that respect to all First Nations people present during ICME-15.



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FOUNDATION SPONSORS



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Welcome to ICME-15

Convenor ICME-15, Chair International Program Committee



It is an honour and a great pleasure for me to invite you to what will be a truly unique and exciting event for mathematics and statistics education in Australia and the Asia-Pacific region.

The successful bid to host ICME-15 in Sydney in 2024 is the work of the Consortium for Mathematics Education (CoME), a group of eight leading national organisations in the mathematical sciences and education space. I had the privilege of leading the work of CoME in recent years, and was honoured to accept the nomination as Convenor of ICME-15.

The broad base of commitment for this initiative is a clear indication of the importance these leading organisations ascribe to supporting the further development of mathematics and statistics education.

CoME members are determined to engage and involve colleagues across the region in order to make ICME-15 an important opportunity for mathematics teachers, lecturers, researchers, teacher educators, consultants, leaders, curriculum developers and other mathematics education professionals in Australia and across the Asia-Pacific region. Our aim is for ICME-15 to be an inclusive event at which people who are passionate about mathematics and statistics education can come together, and connect with like-minded colleagues from around the globe – to create lasting local, regional and global legacies in our field.

Kim Beswick

Convenor ICME-15 2024



Program Information

The 15th International Congress on Mathematics Education (ICME-15) will be held over 8 days at the International Convention Centre (ICC), Sydney from 7 – 14 July 2024.

ICME-15 is the largest international conference on Mathematics Education and is the meeting point for some 3,000+ mathematics educators, mathematicians, researchers, teachers and resource producers over eight days. This will be the first in-person ICME in eight years. There is a huge amount of excitement and anticipation as a result.

Our aim is for ICME-15 to be an inclusive event at which people who are passionate about mathematics and statistics education can come together, and connect with like-minded colleagues from around the globe – to create lasting local, regional and global legacies in our field.

ICME-15 in Sydney will offer participants an innovative congress that builds on the well-established ICME program, headlined by a blend of established and emerging thought leaders from around the world. The congress will provide an exhibition component that promises to be interactive, relevant and dynamic, with hands-on demonstrations and presentations.

ICME-15 delegates will enjoy state-of-the-art meeting spaces, and technologies that provide enhanced networking capability. Delegates will be able to enjoy a seamless and hassle-free visitor experience in Sydney, a destination that consistently ranks as one of the world's most desirable cities in which to live and work.

Key Dates

Milestone	Dates
TSG Description Papers	Now available
TSG Submissions open	Now open
National Presentations announced	31-May-23
Second Announcement published	Now available
Congress Registrations open	7-Jul-23
Discussion Group and Workshop Proposals open	7-Jul-23
Solidarity Fund applications open	7-Jul-23
TSG Paper and Poster submissions due by	18-Aug-23
Proposals for Discussion Groups and Workshops due by	31-Oct-23
TSG Paper and Poster acceptances sent to authors by	31-Oct-23
Solidarity Fund applications due by	30-Nov-23
Solidarity Fund Grant awardees informed by	31-Jan-24
Finalized TSG Papers and Posters due by	16-Feb-24
Discussion Group and Workshop descriptions due by	16-Feb-24
Full Congress Program released on website and smartphone app	1-June-24

Confirmed Keynote Speakers

Plenary Lectures

The International Program Committee is delighted to announce that the following scholars will be presenting Plenary Lectures at ICME-15.



Jill Adler

University of the Witwatersrand

Immediate Past President of the International Commission on Mathematical Instruction, South Africa

Jill Adler is a Professor of Mathematics Education at the University of the Witwatersrand (Wits). Jill was president of the International Commission on Mathematical Instruction (ICMI) 2017–2020 and held the Wits SARChI Mathematics Education Chair from 2010–2019. Jill's research focuses on teaching and learning in multilingual classrooms and teacher professional development. She is the recipient of numerous awards for her work in mathematics education, including the 2012 Academy of Science of South Africa (ASSAf) Gold Medal for Science in the Service of Society and the 2015 ICMI Hans Freudenthal medal in recognition of a major cumulative program of research.

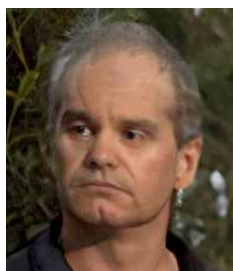


Iddo Gal

Associate Professor (PhD)

Emeritus, Israel

Iddo Gal is an Associate Professor (Retired), Dept. of Human Services, University of Haifa, Israel. Iddo enjoys multidisciplinary interests; his activities focus on the development and assessment of statistical literacy and adult numeracy, and on management of service processes and empowerment of workers and clients of service organizations. Among other things, he chaired the Numeracy Expert Group of the OECD Survey of Adult Skills (PIAAC), is a Past-President of the International Association for Statistical Education (IASE), past-Editor of the Statistics Education Research Journal, and working with UNESCO on assessing adult numeracy for the U.N. Sustainable Development Goals.



Jason Sharples

Professor, Bushfire Dynamics at University of New South Wales

Director, University of New South Wales Bushfire Research Group

Professor Jason Sharples is a mathematical scientist at the University of New South Wales (UNSW). As an internationally recognized expert in dynamic bushfire behavior and extreme bushfire development, his research has extensively influenced policy and practice in Australia and internationally. He uses complex mathematical and computational models to understand the dynamics of wildfire propagation and to pinpoint geographic features and weather conditions more likely to generate extreme bushfires. Jason is involved in several national research projects and contributes to international professional dialogue. A Bundjalung man, Jason says Indigenous Australians have been innovators and scientists for thousands of years, a heritage that can continue today, especially through fire and land management.



Rina Zazkis

Professor, Faculty of Education

Canada Research Chair in STEM Teaching and Learning

Associate Member, Department of Mathematics, Simon Fraser University, Canada

Rina Zazkis is a Professor of Mathematics Education at the Faculty of Education and associate member in the Department of Mathematics at the Simon Fraser University, Canada. Her research is in the area of undergraduate mathematics education, with a general focus on mathematical knowledge of teachers, and the ways in which this knowledge is developed, modified, and used in teaching. She holds a position of Tier 1 Canada Research Chair, a prestigious recognition of excellence in research and research training. She serves as editor-in-chief of the Journal of Mathematical Behavior.

Sponsorship at a Glance

Sponsorship Package	Number Available	Price incl. GST
Premium Sponsorship Opportunities		
Diamond Sponsor	Exclusive	\$65,000
Platinum Sponsor	Exclusive	\$50,000
Gold Sponsor	Three	\$25,000
Silver Sponsor	Four	\$15,000
Bronze Sponsor	Five	\$10,000
Networking Sponsorship Opportunities		
Welcome Party	Exclusive	\$20,000
Networking Lounge	Exclusive	\$10,500
Morning tea	One	\$11,000
Afternoon tea	One	\$11,000
Brand Sponsorship Opportunities		
Volunteer	Exclusive	\$6,000
Refillable Water Bottle	Exclusive	\$6,000
Early Bird Registration Prize	Exclusive	\$5,000
Social Media Entitlements	Multiple	From \$1,500
Website Partner	Exclusive	\$5,000
Workshop Commercial Partner	Multiple Opportunities	\$5,000
Congress App Partner	Exclusive	\$8,500
Plenary Partner	Exclusive	\$8,000
Working/Networking Breakfasts	5 Breakfasts Available	\$10,000
Name Badge and Lanyard	Exclusive	\$15,000
Exhibition		
Shell scheme booth before 7 May 2024	Multiple	\$6,000
Shell scheme booked from before 7 May 2024	Multiple	\$6,500
Space Only Rate before 7 May 2024	Multiple	\$600 per sqm
Space Only Rate from 7 May 2024	Multiple	\$650 per sqm



Premium Sponsor Opportunities

Diamond Sponsorship

\$65,000 incl. GST

Exclusive

- Exclusive opportunity to present to delegates during a dedicated lunch session on the day of the Sponsor's choice. *If catering is offered, this is to be at the expense of the sponsor*
- Logo on the Congress website sponsors page, first listing status as Diamond Sponsor
- Advertised on Congress Website and Congress App
- 200-word corporate description on the Congress website
- A 20 second video (supplied by Sponsor) and featured on the Sponsorship webpage (in the style of "A word from our Diamond Sponsor") with a link back to Sponsor website
- Acknowledgement by the Convenor during the Opening and Closing Sessions
- Logo on Sponsor signage at venue
- Company logo and 200-word description in Congress App
- Four push notifications in Congress App
- Space in two Congress EDMs with option for 200 words and link to pdf document or video sent to delegates
- Complimentary double 3x6m exhibition booth at the Congress
- Eight complimentary sponsor registrations (full delegate) to the Congress including morning and afternoon teas, access to the exhibition, access to delegate sessions and tickets to the Welcome Reception
- Delegate List pre and post Congress (subject to privacy status selected by delegates)

Platinum Sponsorship

\$50,000 incl. GST

Exclusive

- Exclusive sponsorship of Congress App including company logo and link to company website on header
- Opportunity to sponsor one of the Plenary sessions. This will be a keynote presentation offered to the full Congress audience and not scheduled against any other presentation. Welcome of up to 3 minutes
- Logo on the Congress website sponsors page, listing status as Platinum Sponsor
- 150-word corporate description on the Congress website
- Acknowledgement by the Convenor during the Opening and Closing Sessions
- Logo on Sponsor signage at venue
- Company logo and 200-word description in Congress App
- Electronic satchel insert in Congress App
- Two push notifications in Congress App
- Space in one Congress EDM sent with 100 words and link to pdf document or video sent to delegates.
- Complimentary 3x3m exhibition booth at the Congress
- Six complimentary sponsor registrations (full delegate) to the Congress including morning and afternoon teas, access to the exhibition, access to delegate sessions and tickets to the Welcome Reception
- Delegate List pre and post Congress (subject to privacy status selected by delegates)



Gold Sponsor

\$25,000 incl. GST

Three available

- Opportunity to sponsor one of the Plenary sessions. This will be a keynote presentation offered to the full Congress audience and not scheduled against any other presentation. Welcome of up to 3 minutes
- Logo on the Congress website sponsors page, listing status as Gold Sponsor
- 75-word corporate description on the Congress website
- Logo on Sponsor signage at venue
- Logo on Sponsor acknowledgement slide at the commencement and conclusion of the relevant Plenary Session
- Company logo and 75-word description in Congress App
- Electronic satchel insert in Congress App
- Three push notifications in Congress App
- Complimentary 3x3m exhibition booth at the Congress
- Three complimentary sponsor registrations (full delegate) to the Congress including morning and afternoon teas, access to the exhibition, access to delegate sessions and tickets to the Welcome Reception.
- Delegate List post Congress (subject to privacy status selected by delegates)

Silver Sponsor

\$15,000 incl. GST

Four available

- Opportunity to sponsor one of the Plenary sessions. This will be a keynote presentation offered to the full Congress audience and not scheduled against any other presentation. Welcome of up to 3 minutes
- Logo on the Congress website sponsors page, listing status as Silver Sponsor
- 50-word corporate description on the Congress website
- Logo on Sponsor signage at venue
- Logo on Sponsor acknowledgement slide at the commencement and conclusion of the Invited speaker session
- Company logo and 50-word description in Congress App
- Electronic satchel insert in Congress App
- Two push notifications in Congress App
- One complimentary 3x3m exhibition booth at the Congress
- Two complimentary sponsor registrations (full delegate) to the Congress including morning and afternoon teas, access to the exhibition, access to delegate sessions and tickets to the Welcome Reception.
- Delegate List post Congress (subject to privacy status selected by delegates)

Bronze Sponsor

\$10,000 incl. GST

Five available

- Logo on the Congress website sponsors page, listing status as Bronze Sponsor
- 25-word corporate description on the Congress website
- Logo on Sponsor signage at venue
- Company logo and 25-word description in Congress App
- Electronic satchel insert in Congress App
- One push notification in Congress App
- One complimentary 3x3m exhibition booth at the Congress
- Two complimentary sponsor registrations (full delegate) to the Congress including morning and afternoon teas, access to the exhibition, access to delegate sessions and tickets to the Welcome Reception.
- Delegate List post Congress (subject to privacy status selected by delegates)

Networking Sponsor Opportunities

Welcome Party

\$20,000 incl GST

Exclusive

Welcome Reception, open to all delegates, taking place in the Exhibition. Sponsorship of this event offers excellent branding and networking opportunities.

The price of this evening is included in the delegate registration fee – a fact reflected in the strong attendance at this event.

- Logo included on Welcome Reception signage
- Logo on Congress Website
- Six tickets to the Welcome Reception
- Opportunity to place a company- provided pull-up banner at the entrance to the Welcome Reception venue (2m high and 1m wide)
- Sponsorship logo and link to website in Congress App
- One push notification on Congress App
- One advertising banner on Congress App
- Opportunity to theme the event including optional themes for approval by Organising committee (paid by the sponsor), examples of this could include:
 - Photobooth
 - Caricature artist
 - Entertainment, DJ, artists, music themes: Eg. LED hoop performers, special 2hr DJ session, acrobats
 - Highlighted signage
 - 360 Photo Booth



Networking Lounge

\$10,500 incl GST

Exclusive

A dedicated lounge area within the exhibition area where delegates will have the opportunity to speak with sponsors and exhibitors.

- Logo included on Lounge signage
- Opportunity to provide note pads and pens for the Lounge
- Opportunity to place one company-provided free-standing pull up banner within the Speakers' Lounge (2m high and 1m wide)
- Opportunity to have up to 4 company representatives with logo shirts to network within lounge
- Logo on Congress Website

Catering opportunity

Morning Tea

\$11,000 incl GST

- Logo on Morning Tea signage
- Logo on Congress Website
- Opportunity to place one company-provided free-standing pull up banner within the Morning Tea venue (2m high and 1m wide)

Afternoon Tea

\$11,000 incl GST

- Logo on Afternoon Tea signage
- Logo on Congress Website
- Opportunity to place one company-provided free-standing pull up banner within the Afternoon Tea venue (2m high and 1m wide)

Brand Positioning Sponsorships

Volunteer Sponsorship

\$6,000 incl GST

Exclusive opportunity

A Congress of this size will rely on the support of volunteers to ensure seamless delivery and assistance to all participants. Your vital sponsorship of the volunteers will enable many people the opportunity to share their knowledge and experience and provide hands-on support during the Congress

- Logo on Volunteer T-shirt (sponsor to provide t-shirts at own cost)

Refillable Water Bottle

\$6,000 incl GST

Exclusive opportunity

Each registered delegate will receive one water bottle to promote sustainable consumption. Your logo will be included in one colour on the water bottle.

- Refillable Water Bottle with company logo (to be supplied by sponsor)
- Logo on Congress Website
- Logo on Congress App in sponsorship section

Early Bird Registration Prize

\$2,000 plus GST

Exclusive

Opportunity to sponsor an early bird registration prize which will be awarded at the close of early bird. Prize will be the cost of their registration as well as payment towards accommodation or flight costs (for in-person delegates only), returned to the winner.

- Logo on notification to prize winner and any e-zine advertisement announcing the winner
- Logo in Congress Program
- Logo on Congress Website

Social Media Entitlements

From \$1,500 incl GST

- Social media tile package provided to sponsor to use on chosen social media sites
- Two Facebook, LinkedIn, Twitter & Instagram posts (Sponsor to provide content and an image)
- Upon confirmation of signed agreement of sponsorship, Congress will provide a "spotlight" social media post on your company/product or service to all Congress Social platforms. (Sponsor to provide content and an image)

Website Partner

\$5,000 incl GST

Exclusive

The official website will be the flagship of Congress information providing delegates, partners, media and exhibitors up-to-the minute information on the program, exhibition and details on the host city, Sydney.

As the Website Partner your organisation will receive the following entitlements:

- Banner advertisement on home page of the Congress website
- One (1) App push notification – limit of 140 characters sent to all delegates via the Congress app on behalf of the Partner
- Partner profile featured in the Congress Mobile App, maximum of 50 words
- Recognition as a Partner (with organisation logo) on the Partners' page of the Congress program
- Recognition as a Partner (with organisation logo) on the Partners' page of the official Congress website, including a hyperlink to your organisation's home page
- Acknowledgement as a Partner on the Congress welcome sign onsite at the Congress
- Use of the Congress logo until the end of September 2025

Congress attendee engagement/interaction analytics provided post-Congress.

Brand Positioning Sponsorships

Workshop Commercial Partner

\$5,000 incl GST

Multiple Opportunities

The Commercial Workshop provides the opportunity to hold a forty five (45) minute workshop. It is branded as "Commercial" to distinguish it from the purely professional ones that have no commercial connections.

Workshop Partner will receive the following entitlements:

- Partner profile featured in Conference Mobile App, maximum of 50 words
- Recognition as a Partner (with organisation logo) on the Partners' page of the Conference Program or App
- Recognition as a Partner (with organisation logo) on the Partners' page of the official Conference website, including a hyperlink to your organisation's home page
- Acknowledgement as a Partner on the Conference welcome sign onsite at the Conference
- Use of the Conference logo until the end of September 2025
- The Workshop content must be approved by the Organising Committee.
- The Partner may provide a freestanding banner which will be positioned in the session room (maximum size 2m high x 1m wide)
- A suitable location to house up to 50 participants will be provided and the provision of basic Audio Visual.



Congress App Partner

\$8,500 incl GST

Exclusive

The Congress App will contain all general meeting information, including the Scientific and Social Programs. The Congress App is viewed as an invaluable reference tool used by delegates prior to, during and after the Congress.

As the App Partner, your organisation will receive the following entitlements:

- Dedicated Partner Profile Page within the Congress Mobile App
- Partner logo featured on initial login screen
- One (1) App push notification – limit of 140 characters sent to all delegates via the Congress app on behalf of the Partner
- One (1) complimentary holding screen advertisement or video. Note: Partner to supply designed advertisement or video which is subject to the approval of the Organising Committee
- Logo to be featured on all Congress App promotional materials such as the instruction sheet
- Recognition as a Partner (with organisation logo) on the Partners' page of the Congress Program
- Recognition as a Partner (with organisation logo) on the Partners' page of the official Congress website, including a hyperlink to your organisation's home page
- Acknowledgement as a Partner on the Congress welcome sign onsite at the Congress
- Use of the Congress logo until the end of September 2025

Plenary Partner

\$8,000 incl GST

Exclusive

A major highlight of the 2023 Congress Program is sessions presented by renowned international and national keynote speakers. Due to the popularity of these sessions, your organisation should not miss the opportunity to gain premium and concentrated levels of exposure.

As the Plenary Partner, your organisation will receive the following entitlements:

Brand Positioning Sponsorships

- Verbally acknowledged as the Plenary Partner during the session
- Two (2) complimentary tickets to the Partnered session only (does not include Congress registration or entry to other sessions or social events)
- Your logo to be displayed on session room audio visual screen at the beginning of the Partnered session
- The Partner may provide a freestanding banner which will be positioned in the session room (maximum size 2m high x 1m wide)
- One (1) promotional brochure inserted in delegate satchels (Partner to supply brochures). Brochure content must be approved by the Organising Committee

Working/Networking Breakfasts

\$10,000 incl GST

5 Breakfasts Available

Networking Breakfast Partner will receive the following entitlements:

Attendance

- One (1) complimentary full registration including social functions
- One (1) ticket to the Official Party Night
- One (1) complimentary exhibitor registration

Networking Breakfast

- Customised email invitation to (30) thirty selected guests *
- Simple Buffet Breakfast for all guests at your expense, upgrades available
- Basic AV included
- Room hire included

Marketing Opportunities

- Company listing, logo and 50-word profile displayed on sponsors' page of the ICME-15 2024 website
- Company logo to be included on venue signage
- Company listing, logo, 50-word profile and colour advertisement to be included in Meeting App.
- Pre-Meeting EDM sent to registered breakfast delegates sent by ICME-15 organisers on your behalf. Content is subject to organising committee approval.

- Pre-Meeting EDM sent to your registered breakfast delegates sent by ICME-15 organisers on your behalf. Content is subject to organising committee approval.

Additional Benefits

- List of all registered delegates (name and institution/organisation) at conclusion of the event (subject to Privacy Act conditions).

* Should Guest numbers exceed 30 The Breakfast Partner will be responsible for covering the additional costs pro rata

Name Badge and Lanyard

\$15,000 incl GST

Exclusive opportunity

Every registered delegate will receive an official Congress name badge and lanyard upon registration. Delegates will need to wear their name badge and lanyard to gain access into the exhibition and sessions.

- Logo on Name Badge (size and placement of logo will be at the discretion of the Congress Organising Committee)
- Logo on Lanyard (size and placement of logo will be at the discretion of the Congress Organising Committee)
- Logo on Congress website
- Video/pdf document advertisement link from Congress App
- Logo on Congress App as exclusive lanyard sponsor with company logo and link to website
- Two push notifications in Congress App
- One banner advertisement in Congress App
- Delegate List post Congress (subject to privacy status selected by delegates)

Exhibition Opportunities

The exhibition is set to be the primary networking arena for delegates, Speakers' and Congress partners. The Congress Program has been designed to maximise the opportunity for delegates to visit the exhibition with all refreshment breaks, the Congress Welcome Reception and Seating areas all located within the exhibition area.

Exhibition Booth

\$6,000 incl GST

(bookings before 7 May 2024)

\$6,500 incl GST

(bookings from 7 May 2024)

Each Shell Scheme Standard booth includes:

- Space 3m x 3m (approx. 10' x 10') - 9 square metres in total
- White Octanorm booth with panels 2.4m high
- 2 x spotlights and 1 x 4-amp power connection
- Carpeting
- Organisation name in vinyl lettering on the fascia board
- Two exhibitor registrations (which include morning and afternoon teas each day)
- 100-word organisation profile on the Conference Mobile App
- A comprehensive exhibition manual
- Access to the delegate list (subject to privacy legislation) two weeks prior and immediately post the event

Space Only Rate

\$600 incl GST per square metre

(bookings before 7 May 2024)

\$650 incl GST per square metre

(bookings from 7 May 2024)

Entitlements:

- Space only provided for the sqm purchased * no stand construction, power or lighting is included and must be provided by the sponsor (at your own expense)
- Minimum 18 sqm space to be secured
- Carpeted floor
- Two complimentary exhibitor registrations, including morning and afternoon tea and lunch during the Congress

Exhibitor Passport

A passport competition will be conducted over the 5 days to encourage participants to interact and engage with the industry trade exhibition. Delegates will be required to visit as many of the trade exhibits as possible and have their passport scanned.

Winners will be announced at lunch time on 14 July 2024 and exhibitors who offer a prize will be acknowledged and have the opportunity to draw and hand the prize to the winner.

Passport Competition Prize

The Organising Committee invites exhibitors to offer a prize for passport competition winners.

- Due to time restrictions, a limit of five (5) prizes with value of at least \$100 or greater will be accepted.
- Prize name and value must be provided to the Organising Committee by 1 June 2024.
- Passport prize availability will be available until sold out.
- To offer a prize, please contact the Organising Committee at sponsorship@arinex.com.au

Bookings

To make a booking please go to the website

www.icme15.org and complete the booking form.

For enquiries please contact our Professional Conference Organiser (PCO):



Arinex Pty Ltd

Phone: (02) 9265 0700

Email: sponsorship@arinex.com.au



SPONSORSHIP BOOKING TERMS & CONDITIONS

1. Where appropriate, Goods & Services Tax (GST) is applicable to all goods and services offered by the Sponsorship & Exhibition Managers and all prices in this document are **inclusive of the GST**. GST is calculated at the date of publication of this document. The Sponsorship & Exhibition Managers reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.
2. Sponsorship will be allocated only on receipt of a signed Booking Form and Booking Terms & Conditions. A letter of confirmation will be provided to confirm the booking, together with a tax invoice for the required 50% deposit. The deposit is payable 30 days from the date of the tax invoice. The balance is due and payable by **8 April 2024**. Applications received **8 April 2024** must include full payment. Payments for sponsorship of \$5,000 and under will be required to be paid by credit card and will be charged the full amount following booking.
3. All monies are payable in Australian dollars.
4. All monies due and payable must be received by the Sponsorship & Exhibition Managers prior to the Event. No organisation will be listed as a sponsor in any official Event material until a completed, signed Booking Form and full payment have been received by the Sponsorship & Exhibition Managers.
5. If any payment is not received by the Sponsorship and Exhibition Managers by the applicable due date then the provision of agreed entitlements for the sponsorship will immediately be withdrawn or suspended at the sole discretion of the Sponsorship & Exhibition Managers.
6. If full sponsorship payment is not received by **8 April 2024**, you will receive an email notifying you that the authorised credit card supplied on the Booking Form will be charged for the remaining unpaid amount and the provisions of Clause 5 shall immediately be applied if payment is not effected.

7. **CANCELLATION POLICY:**

Postponement

a) In the event of postponement by the Host Organisation, the Sponsorship & Exhibition Managers or the venue, all Sponsorship & Exhibition bookings will be carried over to the revised Event dates.

Cancellation by Organisers

a) In the event of cancellation by the Host Organisation, Sponsorship & Exhibition Managers or the venue, all Sponsorship & Exhibition payments will be fully refunded subject to deduction of any credit card or bank fees that the Host or Sponsorship & Exhibition Managers may incur.

COVID-19 implications

a) Should a Sponsor's attendance to the Event be impacted by any restrictions enforced by COVID-19 government regulations, the Organising Committee will discuss the available options on a case by case basis and come to a mutual agreement with the Sponsor.

Cancellation by Sponsor:

a) In the event of cancellation by the Sponsor (other than as a consequence of any restrictions enforced by COVID-19 government regulations), the following cancellation fees will apply:

- (i) More than 91 days prior to the Event **7 April 2024**: 50% of the total payment due will be applicable
- (ii) Between 90 and 61 days prior to the Event **8 April 2024 and 7 May 2024**: 70% of the total payment due will be applicable
- (iii) From 60 days prior to the Event **8 May 2024**: 100% of the total payment due will be applicable

Should a cancellation be made prior to payment, the appropriate cancellation fee will be applicable, and the Sponsorship & Exhibition Managers will issue an invoice which will be due and payable within seven (7) days.

No sponsor shall assign, sublet or apportion the whole or any part of their sponsorship package except upon prior written consent of the Sponsorship & Exhibition Managers.

8. Sponsorship monies will facilitate towards the successful planning and promotion of the Event in addition to subsidising the cost of management, communication, invited speakers, program and publications. Sponsorship monies are not expended on any entertainment incurred which is incidental to the activities of the Event.
9. Sponsorship entitlements including organisation logo on the Event website and other marketing material will be delivered only after receipt of the required deposit or full payment.
10. Where sponsorship involves specified support of Event Speakers:
 - Nomination of speakers will be subject to written approval by the speaker and the Program Committee. Furthermore, at the sole discretion of the Program Committee, sponsored speakers may be asked to speak at additional keynote and/or concurrent sessions.
 - The speaker's contract will specify that speakers must present leading edge, non-commercial papers with no obvious product endorsement and specify that speakers must act ethically, not commenting on other speakers, their presentations or sponsors' products.
 - Following approval from the Program Committee, sponsors will be expected to negotiate directly with their nominated speaker and cover all costs relating to the speaker's attendance at the Event.
 - Sponsors may have the sponsored speaker present at breakfasts, optional workshops and/or commercial sessions within the Event but at no other public, external or by invitation appearances pre or post the Event for a period of 30 days.

11. After the sponsor has agreed with the speaker to commit to the program and associated costs have been negotiated, the Event Managers will then conduct the speaker liaison in relation to obtaining abstracts, papers, copyright waiver, speaker audio visual requirements and any other appropriate arrangements. Sponsors whose agreed entitlements include the right to host an endorsed private function will do so at their own expense and at a time and date approved by the Sponsorship & Exhibition Managers and the Host.
12. Hosting of private functions in conjunction with the Event is limited to those sponsors who have obtained such a right within their sponsorship entitlements. The purpose of this condition is to avoid conflict between official Event functions and private functions.
13. The Delegate List may be used by the sponsor (if entitled to do so under their sponsorship entitlements) for the purpose of contacting Event delegates only. The list must not be used by the sponsor for any purpose related to future events and shall not be transferred in whole or in part to any third party. The Delegate List may be used for up to a twelve-month period from the start date of the Event. The inclusion of email addresses in the Delegate List is at the discretion of the Sponsorship & Exhibition Managers. The Delegate List will exclude those persons who have withheld consent for use of their information in accordance with Privacy Acts.
14. Sponsors (and their employees, contractors or other representatives) will exercise due care in and around the Event venue and in all matters related to sponsorship of the Event so that no harm is caused.
15. As a sponsor, you agree that no promise, warranty or representation has been made to you by the Sponsorship & Exhibition Managers regarding any benefit expected or other expectation you may have regarding entry in this Agreement and that you alone bear full responsibility for the sponsorship package chosen by or allocated to you.
16. The Sponsorship & Exhibition Managers will have no liability to sponsors of any kind if anything not of their doing occurs that a sponsor may consider causes loss or damage of any kind. In the event of cancellation or interruption of the Event, the Sponsorship & Exhibition Managers will have no liability to sponsors other than any refund to which they may be entitled in accordance with these Terms & Conditions or from the Event venue.
17. Privacy Statement –
 - YES**, I consent to my details being shared with suppliers and contractors of the Event to assist with my participation; being included in participant lists and for the information distribution in respect of other relevant events organised by the Sponsorship & Exhibition Managers.
 - NO**, I do not consent.
18. The Sponsorship & Exhibition Managers are not responsible for any mandatory quarantine fees and travel and border responsibility rests with the sponsor organisation and their representatives.
19. Force Majeure Event
 - (a) Subject to the following provisions of this clause, if a Party is or will be affected by Force Majeure:
 - (i) *such Party will immediately notify the other Party of the Force Majeure event and its anticipated impact on the performance of this Agreement.*
 - (ii) *such Party will not be liable for any delay or failure to perform its obligations pursuant to this Agreement caused by such Force Majeure.*
 - (iii) *if a delay or failure by such Party to perform its obligations is caused or anticipated due to a Force Majeure, the performance of such obligations will be suspended.*
 - (iv) *if a delay or failure by a Party to perform its obligations due to such Force Majeure exceeds thirty (30) days, the other Party may immediately terminate this Agreement by providing notice in writing to the other Party.*
 - (b) If the Event is delayed, postponed, altered, or cancelled by a Force Majeure:
 - (i) *neither Party will exercise a right or remedy under this clause unless and until the Parties have endeavoured to agree upon amendments to this Agreement for the delay, postponement, alteration or cancellation of the Event.*
 - (ii) *The Sponsorship & Exhibition Managers will not be obliged to refund to the sponsor any part of payments already made under the Agreement.*
 - (a) It is the intention of the Parties that this clause will supplant the common law doctrine of frustration and the operation of the Frustrated Contracts Act 1978 (NSW) and equivalent legislation in other jurisdictions, to the extent applicable.
20. Late Bookings are possible, but choices may be limited. Sponsors contracted less than four (4) weeks prior to the Event start date will be charged a 15% surcharge.



EXHIBITION BOOKING TERMS & CONDITIONS

1. Where appropriate, Goods & Services Tax (GST) is applicable to all goods and services offered by the Sponsorship & Exhibition Managers and all prices in this document are **inclusive of the GST**. GST is calculated at the date of publication of this document. The Sponsorship & Exhibition Managers reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.
2. Exhibition booths and trestle tables will be allocated only on receipt of the signed Booking Form and Booking Terms & Conditions. Preferred booth allocation is subject to availability and may be changed at the sole discretion of the Sponsorship & Exhibition Managers. A letter of confirmation will be provided to confirm the booking together with a tax invoice for the required 50% deposit. The deposit is payable 30 days from the date of the tax invoice. The balance is due and payable by **8 April 2024**. Applications received after **8 April 2024**, must include full payment. Payments for exhibition bookings of \$5,000 and under will be required to be paid by credit card and will be charged the full amount following booking.
3. All monies are payable in Australian dollars.
4. All monies due and payable must be received by the Sponsorship & Exhibition Managers prior to the Event. No exhibitor will be allowed to commence move-in operations or be listed as an exhibitor in the on-site publications until full payment and the signed Booking Form and Terms & Conditions have been received by the Sponsorship & Exhibition Managers.
5. If exhibition payment is not received by **8 April 2024**, exhibitors will receive an email notifying that the authorised credit card supplied on the Booking Form will be charged the remaining unpaid amount.
6. Public and Product Liability insurance to a minimum of A\$20 million must be taken out by each exhibitor at their own expense. A copy of the organisation's public and product liability certificate must be submitted to the Sponsorship & Exhibition Managers at the time of submitting the Booking Form or by no later than **8 April 2024**.
7. **CANCELLATION POLICY:**

Postponement

- a) In the event of postponement by the Host Organisation, the Sponsorship & Exhibition Managers or the venue, all Sponsorship & Exhibition bookings will be carried over to the revised Event dates.
Cancellation by Organisers
- a) In the event of cancellation by the Host Organisation, the Sponsorship & Exhibition Managers or the venue, all Sponsorship & Exhibition payments will be fully refunded subject to any credit card or bank fees that the Sponsorship & Exhibition Managers may incur.

COVID-19 implications

- a) Should an Exhibitor's attendance to the Event be impacted by any restrictions enforced by COVID-19 government regulations, the Organising Committee will discuss the available options on a case by case basis and come to a mutual agreement with the Exhibitor.

Cancellation by Exhibitor:

- a) In the event of cancellation by the Exhibitor (other than as a consequence of any restrictions enforced by COVID-19 government regulations), the following cancellation fees will apply:
 - (i) More than 91 days prior to the Event **7 April 2024**: 50% of the total payment due will be applicable
 - (ii) Between 90 and 61 days prior to the Event **8 April 2024 and 7 May 2024**: 70% of the total payment due will be applicable
 - (iii) From 60 days prior to the Event **8 May 2024**: 100% of the total payment due will be applicable

Should a cancellation be made prior to payment, the appropriate cancellation fee will be applicable, and the Sponsorship & Exhibition Managers will issue an invoice which will be payable within seven (7) days. After space has been confirmed and accepted, a reduction in exhibition space is considered a cancellation and will be governed by this cancellation policy. All communications regarding cancellation must be made in writing. Reduction in space may result in relocation of the exhibit space at the sole discretion of the Sponsorship & Exhibition Managers. Any space not claimed and occupied before **0900 on 7 July 2024** may be reassigned without notice or refund.

8. The Sponsorship & Exhibition Managers reserve the right to rearrange the floor plan and / or relocate any exhibit at their sole discretion and without notice. The Sponsorship & Exhibition Managers will not discount or refund for any facilities not used or required.
9. If the exhibitor intends to install a custom-built stand, the Sponsorship & Exhibition Managers must be advised, and such advice must include full details and stand dimensions. This information must be received no later than **8 June 2024**. All display construction requires the approval of the Sponsorship & Exhibition Managers and venue management. A pro rata fee will apply if any construction occupies space outside the specified space as indicated on the floor plan.

10. In the use of the exhibition space/booth/display table allocated to each exhibitor, and at all times in and around the Event premises, exhibitors must: (a) exercise due care for the persons, property and premises of others and will be solely liable for any harm to any person, or loss of or damage to property or premises the sponsor or its personnel cause by any act or omission, whether or not found negligent; (b) not engage in any allegedly unlawful conduct; and (c) not use or display any material that is alleged to infringe the intellectual property (including any moral rights) of any other person. The Sponsorship & Exhibition Managers reserve the right to terminate use of the exhibition booth and trestle tables, without liability to exhibitors, and exhibitors will be liable for any loss or damage suffered by the Sponsorship & Exhibition Managers, if any of these things occur or are threatened by an exhibitor or exhibitor's representatives.
11. No exhibitor shall assign, sublet or apportion the whole or any part of their booked space except upon prior written consent of the Sponsorship & Exhibition Managers.
12. The Delegate List may be used by the exhibitor (if entitled to do so under their exhibition entitlements) for the purpose of contacting Event delegates only. The list must not be used by the exhibitor for any purpose related to future events and shall not be transferred in whole or in part to any third party. The Delegate List may be used for up to a twelve-month period from the start date of the Event. The inclusion of email addresses in the Delegate List is at the discretion of the Sponsorship & Exhibition Managers. The Delegate List will exclude those persons who have withheld consent for use of their information in accordance with Privacy Acts.
13. Exhibitors and their personnel, or other representatives will exercise due care in and around the Event venue and in all matters related to participation in the Event so that no harm is caused.
14. As an exhibitor you agree that no promise, warranty or representation has been made to you by the Sponsorship & Exhibition Managers regarding any benefit expected or other expectation regarding entry into this Agreement and that as an exhibitor, you alone bear full responsibility for the exhibition package chosen by or allocated to you.
15. The Sponsorship & Exhibition Managers will have no liability to an exhibitor of any kind if anything not of their doing occurs that an exhibitor may consider causes loss or damage of any kind. In the event of cancellation or interruption of the Event, the Sponsorship & Exhibition Managers will have no liability to an exhibitor other than any refund to which they may be entitled in accordance with this Agreement or from the Event venue.
16. Privacy Statement –
 YES, I consent to my details being shared with suppliers and contractors of the Event to assist with my participation; being included in participant lists and for the information distribution in respect of other relevant events organised by the Sponsorship & Exhibition Managers.
 NO, I do not consent.
17. The Sponsorship & Exhibition Managers are not responsible for any mandatory quarantine fees and travel and border responsibility rests with the exhibiting organisation.
18. Force Majeure Event
 (c) Subject to the following provisions of this clause, if a Party is or will be affected by Force Majeure:
 (v) *such Party will immediately notify the other Party of the Force Majeure event and its anticipated impact on the performance of this Agreement.*
 (vi) *such Party will not be liable for any delay or failure to perform its obligations pursuant to this Agreement caused by such Force Majeure.*
 (vii) *if a delay or failure by such Party to perform its obligations is caused or anticipated due to a Force Majeure, the performance of such obligations will be suspended.*
 (viii) *if a delay or failure by a Party to perform its obligations due to such Force Majeure exceeds thirty (30) days, the other Party may immediately terminate this Agreement by providing notice in writing to the other Party.*
- (d) If the Event is delayed, postponed, altered, or cancelled by a Force Majeure:
 (iii) *neither Party will exercise a right or remedy under this clause unless and until the Parties have endeavoured to agree upon amendments to this Agreement for the delay, postponement, alteration or cancellation of the Event.*
 (iv) *Arinex will not be obliged to refund to the exhibitor any part of payments already made under the Agreement.*
- (b) It is the intention of the Parties that this clause will supplant the common law doctrine of frustration and the operation of the Frustrated Contracts Act 1978 (NSW) and equivalent legislation in other jurisdictions, to the extent applicable.
19. Late Bookings are possible, but choices may be limited. Exhibition space contracted less than four (4) weeks prior to the Event start date will be charged a 15% surcharge.