



Preamble. The governing body of the IMU is its General Assembly (GA), with the Executive Committee (EC) of the IMU acting on the authority of the GA. The members of the EC are chosen to broadly represent the mathematical community worldwide. They are not elected as representatives of a particular country or region or mathematical subdiscipline. The EC is charged with many major decisions and is thus required to report on its actions to the GA and all Members of the IMU.

The IMU is a member of the *International Science Council*¹.

The Executive Committee. The EC is composed of four *Officers*, namely *President*, two *Vice-Presidents* and the *Secretary General*, and, in addition, six *Members-at-Large*, each carrying one vote. In addition, the *Past President*, is an ex-officio non-voting member of the EC. The quorum for the EC is five voting members. The EC elects a *Treasurer*, who is a non-voting participant in the EC meetings.

The President. “The President is chair of the General Assembly and of the Executive Committee” [Article 44]. The President is an ex-officio member of all Commissions of the IMU, however, in specific cases the President may delegate this responsibility to another EC member. The President appoints the chair of the Program Committee, the Nominating Committee, and is an ex-officio member of the IMU Structure Committee.

The Vice-Presidents. “In the President’s absence, one of the Vice-Presidents will chair the General Assembly” [Article 44]. They may represent the President at the President’s request. In the event of death, incapacity or resignation of the President, the EC shall choose one of the Vice-Presidents to carry on the functions of the President until a new President has been elected by the Members of the IMU for the unexpired term.

The Secretary General. “The Secretary General is responsible for conducting the ordinary business of the Union and for keeping its records” [Article 45]. The Secretary General may represent the President at the President’s request. The Secretary General is responsible for preparing the agenda and papers for EC meetings as well as those of the GA. In addition, the Secretary General is responsible for the minutes from EC meetings and the GA. Furthermore, the Secretary General is responsible for keeping the records of IMU membership, as well as interactions with the Members of the IMU. The Secretary General oversees the work of the IMU Secretariat.

Members-at-Large. The Members-at-Large are responsible for actively participating in the business of the EC, and in particular the regular meetings of the EC and the GA.

¹ See <https://council.science>

Past President. The role of the Past President is to provide continuity and offer advice and guidance to the EC.

In the case of any office, excluding the President, being vacated, the EC shall be empowered to fill the vacancy until the Members of the IMU shall have elected a successor for the unexpired term.

Treasurer. The Treasurer is responsible for presenting the IMU budget at the GA and keeping the books of the IMU updated and accurate. The Treasurer is responsible for making timely submission of all requested financial and tax related documents to German authorities. At least once every four years the Members of the IMU shall obtain from the EC an audit of the accounts. The Treasurer has to work closely with the IMU Accountant, the IMU Manager, the Secretary General, as well as the auditors.

Modus operandi. The EC of the IMU normally has one physical meeting per year. These are two-day meetings, usually held in spring, which follow a rather intense and packed agenda. The main decisions are taken at these meetings, and attendance by all members of the EC is mandatory. Members of the EC are expected to take an active and impartial part in the business of the IMU. The first meeting in the four-year cycle is at the IMU Secretariat in Berlin, while subsequent meetings are held at different places worldwide, often by invitation from an EC member. In the year of the ICM and GA, the EC has an extra physical meeting just prior to the GA. In general, the agenda and budget follow a four-year cycle, with the expenditure peaking in the year of the ICM and the GA. Between meetings there is extensive exchange of emails for issues that require immediate decisions.

The IMU Secretariat in Berlin. Since 2011, the IMU has had its Secretariat in Berlin, hosted by the *Weierstrass Institute for Applied Analysis and Stochastics* (WIAS)². Presently, the IMU Secretariat is composed of the IMU Manager (full-time position), the ICMI and CDC Administrative Manager (full-time position), the IMU Accountant (full-time position), the IMU Archivist (part-time position), the IMU Technician (part-time position), and a temporary IMU Assistant (part-time position). The Secretariat offers full administrative support for the EC as well as the IMU President and Secretary General. In addition, it offers full administrative support for *the Commission for Developing Countries (CDC)*³ and *the International Commission on Mathematical Instruction (ICMI)*⁴. The IMU Archive is also located at the Secretariat.

² See <http://www.wias-berlin.de>

³ See <https://www.mathunion.org/cdc>

⁴ See <https://www.mathunion.org/icmi>