International Mathematical Union



January 4, 2018 IMU AO Circular Letter 1a/2018

To: The Adhering Organizations of the International Mathematical Union (IMU)

From: Helge Holden, IMU Secretary

Advice regarding contact information

Dear colleagues,

Yesterday I sent about 90 individual emails to all our members. In doing so, I discovered that many countries have contact information that is very unstable, and that many members run the risk of not receiving any emails from the IMU. Since the IMU is almost exclusively connecting with its members using email, it is imperative that the system is made more reliable and sustainable.

In order to establish and maintain reliable and sustainable connections with the IMU, the following steps are recommended:

1. Create generic addresses like "<u>president@mathsociety.country</u>", which will remain unchanged. Emails to this address can be forwarded to the person(s) holding the office.

2. Emails sent from the IMU should be received by at least two different recipients. I received countless "I am away from my email" yesterday, often covering long time periods of absence.

3. Give us at least two different email addresses, preferably using different mail servers. If we have only one email address for a country, and that addresses ceases to work, we will not be able to contact you, or discover that you did not receive our email.

4. Please try to maintain the email addresses you give us – send us emails updating the data. We will reserve the right to remove addresses that constantly bounce from our AO recipients.

5. Please create a stable URL for your Adhering Organization.

Regards

Helge Holden

Secretary of the International Mathematical Union