

International Mathematical Union



March 25, 2022

IMU AO Circular Letter 10/2022

To: The Adhering Organizations of the International Mathematical Union (IMU)

From: Helge Holden, IMU Secretary General

IMU General Assembly meeting in Helsinki

Dear colleagues,

This is the third announcement about the next IMU General Assembly (GA) meeting, see also CL [2/2022](#) and [9/2022](#).

1. Time and Location

The next GA meeting of the IMU will take place on 3–4 July 2022 in Helsinki, Finland. Delegates are expected to arrive on 2 July. The GA meeting ends in the evening of 4 July. We hope that the current pandemic will not necessitate any changes to these plans.

2. The General Assembly (basic information)

The role of the GA is described in the IMU [Statutes](#), in particular, in Articles 18–24, and 41.

3. Delegations

For the GA meeting, each IMU Member Adhering Organization (AO) shall appoint and certify to the Secretary General a delegation, which shall have the number of votes corresponding to the Group to which it adheres, see Statutes Article 19 and IMU Member Countries for information about the Groups.

I would like to ask all AOs to start selecting their Delegates for the IMU GA meeting in Helsinki and to nominate the delegations in an email to me at [<secretary@mathunion.org>](mailto:secretary@mathunion.org). This request applies to

- all IMU Members,
- all IMU Associate Members, and
- all IMU Affiliate Members.

Please note, however, that only the Delegates of IMU Members have voting rights at the GA. Affiliate and Associate Members have the right to participate in the GA via a representative without voting rights.

In my capacity as Secretary General, I will maintain the list of Delegates (together with the nomination letters) so that there is proof of which persons have the right to vote at the GA. A web registration procedure for the GA participants will be set up, see below for more information.

In case it turns out that a formally nominated Delegate is unable to participate in the GA and the AO wishes to nominate a substitute, you are asked to notify me by email without delay. We will try to handle the replacement as smoothly as possible. The deadline for submitting the delegation is 1 May 2022, and a nomination has to include the full name and email address of each delegate. The email address will be used during the voting procedure, which will be fully electronic. All delegates are asked to bring a laptop, tablet or smartphone for the voting procedure. Ultimately, we require one email address per vote (e.g., Group 5 members will need to provide 5 unique addresses, Group 4 members will need to provide 4 unique addresses, etc.). Please bear this in mind when compiling your delegation and include the requisite number of email addresses for your group of adherence.

Gender distribution at the GA

I would like to recall that it was noted at previous GA meetings that the gender distribution was not well-balanced. I urge the AOs to consider gender distribution as one criterion when they choose the Delegates for the GA meeting in Helsinki.

4. Other GA participants

The IMU Executive Committee (EC) will invite further persons to the GA meeting. Among these are

- IMU Officers (this group includes the IMU EC members, and Chairs/Presidents of IMU Commissions and Committees who will provide reports about their activities for IMU)
- Observers (this group includes possible representatives of countries that will apply for IMU (Associate) Membership and, moreover, representatives of ISC, ICIAM, and possibly other IMU related organizations)
- Members of the local GA organization in Helsinki.

No person in any of the categories mentioned here has a voting right at the GA. Note that no person will be allowed to participate in the GA without a formal approval or invitation from me.

5. The IMU Award Ceremony

As announced in CL [9/2022](#), the IMU Award Ceremony will take place as an in-person event in Helsinki on 5 July 2022, the day following the GA. All participants at the GA are cordially invited to attend this grand event. Participants can register for the Ceremony when registering for the GA. Registration is free of charge. More details will follow shortly.

PRACTICAL INFORMATION

6. Accommodation and travel reimbursement

All registered GA Participants at the GA meeting will get their hotel accommodation in Helsinki covered for the period 2–5 July (three nights, single room rate). For participants wishing to attend the IMU Award Ceremony, we will also cover the night 5–6 July. The hotel rooms will be prepaid. Meals during the GA will be provided. Any additional expenses must be paid individually. This offer does not extend to other people, e.g., accompanying persons.

In addition, one Delegate or Representative from each IMU Member, i.e., full IMU Member, Associate Member and Affiliate Member, can receive travel support in order to attend the GA meeting in Helsinki. The conditions for the GA travel support are as follows:

- One (-1-) GA travel grant can be given per member of the IMU.
- In very special cases, an AO may request travel support for more than one delegate. Well-documented applications have to be sent to <secretary@mathunion.org> by 1 May 2022.
- It is the responsibility of the IMU Member (AO) to nominate to the IMU Secretary General who will be the recipient of the GA travel grant (name of the person selected).
- GA travel grant implies that IMU will reimburse travel expenses up to a maximum amount per grant, which depends on the geographical region of the member country. The maximum amounts per region and country are specified below.
- Only round trips from the country of the Delegate or Representative (country–Helsinki–country) are eligible for reimbursement.
- Eligible travel expenses are: basic economy class airfare, reasonable expenses to travel from home to the airport and back.
- Reimbursement for travel expenses is subject to the presentation of the following documents/receipts upon on-site registration in Helsinki:
 - Copy of passport;
 - Summary of the travel expenses which are claimed to be reimbursed (note that there is a maximum amount), including travel support received from any other source, if applicable;
 - Ticket, originals of boarding pass and any other receipts for travel expenses;
 - Estimate of travel expenses to travel home;
 - Travel insurance (if no coverage from other sources and only for the travel to the GA meeting);
 - Bank information (printed), if not provided online at the time of registration. A form will be available during the online registration.

Travel reimbursement will only take place when the required documents have been presented by the grant recipient in Helsinki and will only be by bank transfer. In exceptional cases, for instance, if a bank transfer to the country is not possible, reimbursement can be made in cash (in EUR only). This requires a request in advance to the IMU Secretary General and his approval.

If you are eligible for the GA travel grant you will be able to provide your bank information during the online registration process. A form will be offered where you can fill in your data. The form will be stored at a secure server. After the GA meeting the forms will be deleted. It is recommended to provide the information electronically, as this will help facilitate the bank transfer.

If a Delegate or Representative selected for the GA travel grant gets travel support from any other source, this will be deducted from the amount available from the GA travel grant.

If a Delegate or Representative, who has been selected for the GA travel grant and has a valid ticket, but is unable to attend the GA meeting because of disease or an act of force majeure, travel expenses (or part thereof) may be reimbursed if the disease or the act of force majeure is duly certified and the travel expenses (or part thereof) are not refundable from other sources.

Of course, we appreciate IMU Members covering the travel expenses of all of their Delegates or Representatives to the GA meeting from their own sources wherever possible.

Maximum amounts of GA travel grants per region and country of the AO (see Member Countries by Continent):

Region A: Africa

Maximum amount granted for reimbursement of travel expenses: 1,150 EUR

Algeria, Cameroon, Egypt, Gabon, Ivory Coast, Kenya, Morocco, Nigeria, Senegal, South Africa, Tunisia, AMU.

Region B: America

Maximum amount granted for reimbursement of travel expenses: 950 EUR

Argentina, Brazil, Canada, Chile, Colombia, Cuba, Ecuador, Mexico, Paraguay, Peru, United States of America, Uruguay, Venezuela, MCoFA, UMALCA.

Region C: Asia & Oceania

Maximum amount granted for reimbursement of travel expenses: 1,400 EUR

Armenia, Australia, Bangladesh, China, Georgia, Hong Kong SAR, India, Indonesia, Iran, Israel, Japan, Kazakhstan, Korea/Republic of, Kyrgyzstan, Malaysia, Mongolia, New Zealand, Oman, Pakistan, Papua New Guinea, Philippines, Saudi Arabia, Singapore, Thailand, Uzbekistan, Vietnam, SEAMS.

Region D: Europe

Maximum amount granted for reimbursement of travel expenses: 500 EUR

Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Russia, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Ukraine, United Kingdom, EMS.

In addition, **Delegates from Priority groups 1&2** (Bangladesh, Cameroon, Egypt, India, Indonesia, Kenya, Kyrgyzstan, Mongolia, Morocco, Nigeria, Pakistan, Papua New Guinea, Philippines, Senegal, Tunisia, Ukraine, Uzbekistan, Vietnam) each receive an extra 200 EUR.

7. The online registration process for the IMU GA in Helsinki

After the nomination of the delegations by the AOs in a letter to me, the approved persons will receive a direct link from the IMU Secretariat to a webform for registration.

The GA Participants are requested to submit their registration by 22 May 2022.

8. Letter of invitation and visa issues

If you need a letter of invitation to attend the GA meeting, you can request this when completing the GA registration webform.

The deadline for sending the names and email addresses of your delegation is 1 May 2022, and should be sent to me at <secretary@mathunion.org>.

I look forward to seeing you all in Helsinki!

Regards

Helge Holden
Secretary General of the International Mathematical Union