



All registered IMU General Assembly (GA) participants at the GA meeting will get their hotel accommodation in New York City covered for the period 19–22 July (three nights, single room rate) by the Simons Foundation. Any additional items or expenses are the sole responsibility of each individual participant, and must be paid directly to the hotel. Examples of such additional items and expenses include room service, extra hotel nights, and accompanying guests.

One Delegate or Representative from each IMU Member, i.e., full IMU Member, Associate Member and Affiliate Member, can receive travel support from the IMU in order to attend the GA meeting in New York City. The conditions for the GA travel support are as follows:

- It is the responsibility of the IMU Member (AO) to nominate to the IMU Secretary General who will be the recipient of the GA travel grant (name of the person selected).
- GA travel grant implies that the IMU will reimburse travel expenses up to a maximum amount per grant, which depends on the geographical region of the member country. The maximum amounts per region and country are specified below.
- Only round trips from the country of the Delegate or Representative are eligible for reimbursement.
- Eligible travel expenses are basic economy class airfare, reasonable expenses to travel from home to the airport and back from the GA or ICM venue to the airport.
- Reimbursement for travel expenses is subject to the presentation of the following documents/receipts:
  - copy of passport;
  - summary of the travel expenses which are claimed to be reimbursed (note that there is a maximum amount), including travel support received from any other source, if applicable;
  - ticket, copy of boarding pass and any other receipts for travel expenses;
  - travel insurance (if no coverage from other sources and only for the travel to the GA meeting);
  - bank information.

Travel reimbursement will only take place when the required documents have been submitted by the grant recipient and will only be by bank transfer.

If a Delegate or Representative selected for the GA travel grant gets travel support from any other source, this will be deducted from the amount available from the GA travel grant.

If a Delegate or Representative, who has been selected for the GA travel grant and has a valid ticket, but is unable to attend the GA meeting because of illness or an act of force majeure, travel expenses (or part thereof) may be reimbursed if the illness or the act of

force majeure is duly certified and the travel expenses (or part thereof) are not refundable from other sources.

Of course, we appreciate IMU Members covering the travel expenses of all of their Delegates or Representatives to the GA meeting from their own sources wherever possible.

Maximum amounts of the GA travel grant per region and country of the AO (see Member Countries by Continent):

**Region A: Africa**

Maximum amount granted for reimbursement of travel expenses: 1,150 EUR

Algeria, Cameroon, Egypt, Ivory Coast, Kenya, Morocco, Nigeria, Senegal, South Africa, Tunisia, AMU.

**Region B: America**

Maximum amount granted for reimbursement of travel expenses: 750 EUR

Argentina, Brazil, Canada, Chile, Colombia, Cuba, Ecuador, Mexico, Peru, United States of America, Uruguay, Venezuela, MCoFA, UMALCA.

**Region C: Asia, Australia & Oceania**

Maximum amount granted for reimbursement of travel expenses: 1,400 EUR

Armenia, Australia, Bangladesh, China, Georgia, Hong Kong SAR, India, Indonesia, Iran, Israel, Japan, Kazakhstan, Korea/Republic of, Kyrgyzstan, Malaysia, Mongolia, New Zealand, Oman, Pakistan, Philippines, Saudi Arabia, Singapore, Thailand, Uzbekistan, Vietnam, SEAMS.

**Region D: Europe**

Maximum amount granted for reimbursement of travel expenses: 750 EUR

Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Russia, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Ukraine, United Kingdom, EMS.

In addition, **Delegates from Priority groups 1&2** (Algeria, Bangladesh, Cameroon, Egypt, India, Indonesia, Iran, Kenya, Kyrgyzstan, Mongolia, Morocco, Nigeria, Pakistan, Philippines, Senegal, Tunisia, Ukraine, Uzbekistan, Vietnam) each receive an extra 200 EUR.